



# FROM HUGE RESILIENCE TO HAPPY REBOUND... "We're proud to say that 2020 was a year of Huge Resilience for House of HR and its Happy Rebels. And we're doing everything we can to ensure that 2021 will be the year of the Happy Rebound." Rika Coppens, CEO XXXXXXX

Read more on page [XX]

# WHAT WE DO

Capitalizing on our network of strong local boutiques across Europe supported by our central hub, we serve customers big and small - helping them lead and succeed across many industries thanks to our HR services.

# WHO WE ARE

We are a leading HR service provider focused on Specialized Talent Solutions and Engineering & Consulting.

# **OUR VALUES**

Our values underpin everything we do and inspire us every day to do everything we can to live our purpose and achieve our vision - To be Europe's most exciting talent powerhouse connecting people to possibilities, shaping the world of tomorrow.

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Annual Report: figures represented are based on pro forma data, i.e. as if the businesses acquired or divested during that period had occurred on the first day of the period.

# **OUR MISSION**

Building a home for trailblazers obsessed with discovering human potential.

\* Our community of Happy Rebels, candidates, customers and future entrepreneurial partners who courageously find paths for others to follow.

We connect and amplify boundless talent to win in a world of change.

**OUR PURPOSE** 

TALENT POWERHOUSE

people to possibilities, shaping the world of tomorrow.

# AT A GLANCE

In a challenging and eventful year, we have proved our resilience with strong performances across all parts of the business.

# **OPERATIONAL HIGHLIGHTS**

>600

**22,539**Clients served

- Acquisition of TechMatch by Continu Professionals
- Anouk Lagae appointed as CEO at Accent
- Rika Coppens 100% dedicated as CEO of House of HR



Our no.1 priority remains the health and safety of our people

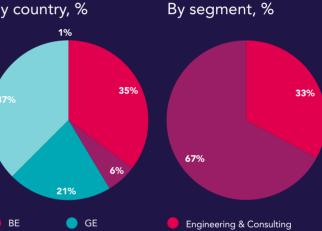
# **FINANCIAL HIGHLIGHTS**

€1.6bn

€178.7m

€200m

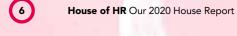




Specialized Talent Solutions

# **NON-FINANCIAL HIGHLIGHTS**

- Ranked as no. 25 worldwide and no. 9 in Europe
- Three employer awards won
- 102 electric and hybrid cars introduced
- 207 managers invested in House of HR capital
- 64 people (re)integrated through JobRoad
- Became a member of the World **Employment Confederation (WEC)**
- Celebrated 25 years of Accent and Continu





# DIGITAL

# **DEVELOPING APPS TO SUPPORT OUR RECRUITERS**

We have conducted experiments with speech-to-text, facial recognition and emotion recognition. 2020 marked the first proof of concept of these apps and the results have been hugely encouraging. The aim is not to replace people by robots, but to automate mundane tasks so there is enough time for real human interaction.





# 

# 

# WITH SHARED VALUES

- Humanly Resourceful
- Creatively Collaborative
- Happy Rebels
- Courageously Ambitious









JOINT STATEMENT OF THE CHAIR AND THE CEO

# UNIQUELY

"Maybe it's strange what we're about to state, but 2020 has been an AMAZING year for us Rebels!"

# ...DARE WE SAY A FANTASTIC YEAR!

Every Happy Rebel in House of HR has shown extreme agility, flexibility and an open mindedness and resilience that we have never witnessed before. We cannot thank everyone enough for the extreme efforts they've made.

Rika Coppens, CEO

In the first moments of the Covid19 outbreak, definitely the danger aspect and fear prevailed. Our first priority was and is the safety of our people. Even before government measures were announced in a lot of cases, our people were working from home. But once the dust settled, immediately every Happy Rebel was looking for opportunities.

A crisis year is a year of reflection and finding our strength and meaning. Therefore we embarked on a journey together with the Senior Leadership Team to revisit out Purpose, Vision, Mission and Values while also reconfirming our strategy by defining new growth areas by country and segment.

We are very proud to be able to present our Purpose, Vision, Mission and Values to the outside world for the first time in this report.

T P

Purpose, Vision, Mission and Values Read more on page [XX].

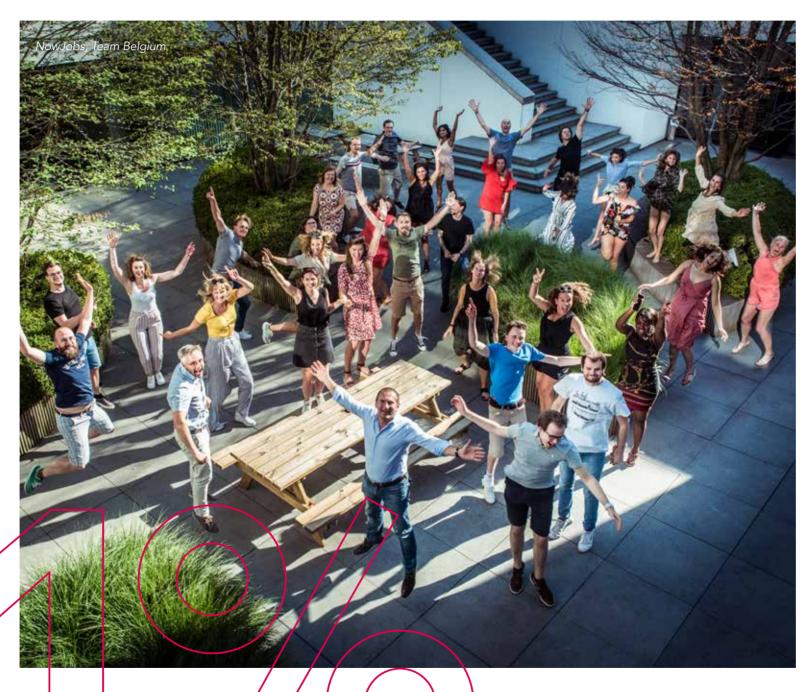
# JOINT STATEMENT OF THE CHAIR AND THE CEO continued

# **LOOKING BACK**

Immediately when looking back on 2020, a quote from John F. Kennedy comes to mind: "When written in Chinese, the word 'crisis' is composed of two characters. One represents danger and the other opportunity".

# GRABBING THE OPPORTUNITIES

Here's just one example, from the sales manager of our application NowJobs, which targets mainly customers in hospitality and events and was founded in 2017. On Friday, March 13, 2020, the government obliged all restaurants, bars, hotels to close for an indefinite period. In just one day, 90% was lost. The sales manager of NowJobs took a day off and cried during that day, washed her car and on Monday, came back and decided to start attacking the food retail and agricultural sector – two sectors that were not a priority



at all before, but are now accounting for more than 50% of our sales. This revenue is here to stay and has opened new opportunities for the future.

50%

of NowJobs sales in 2020 are from the Food Retail and Agricultural sectors

If we take the IT department, the project for 2020 was to roll out Microsoft Teams and train all colleagues throughout 2020 to start using the tool. Guess what, in just one week, everyone was familiar with the tool and knew how to use it. It became the communication gateway to stay in touch with colleagues.

An amazing year indeed! In times of crisis some cry while other sell handkerchiefs...

"When written in Chinese, the word 'crisis' is composed of two characters. One represents danger and the other opportunity."

John F. Kennedy

# **OUR PERFORMANCE**

The results of House of HR will surprise many. Ending 2020 at only a minus 10% in sales and with an EBITDA % of over 11% is something we would have signed for in March, at the beginning of the outbreak. Sales decline is lower than many of those considered to be the peers of House of HR and profitability is far above. Why?

# GETTING THE STRATEGY RIGHT!

This is where we could say to the investment community, our competitors and critics, "We told you so", but we won't — it's simply the result of House of HR's strategy.

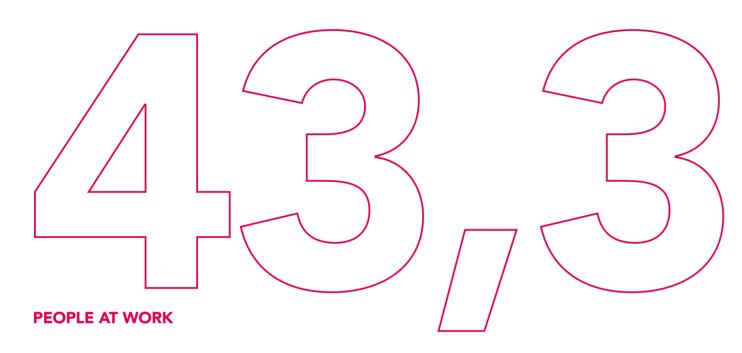
The focus on Specialized Talent Solutions and Engineering & Consulting explains House of HR's profitability profile.

Executing on our strategy, the Engineering & Consulting area now accounts for 50% of the EBITDA generation of the Group vs. 48% in 2019.

Our **decentralized model** allowed for very fast decision making at the level of each powerhouse, at the level of each specialty and at the level of each branch. Every candidate situation is different, customer segments reacted differently and the different countries and even regions within countries were rolling out other measures. Therefore a tailor made response was required and helped to match the measures taken to the specific challenges people were faced with, resulting in the best approach aligning costs to revenue, while ensuring future growth.

# 24

# JOINT STATEMENT OF THE CHAIR AND THE CEO continued



We didn't close any of our branches. Yes, we hired less people in 2020, but we were able to keep almost everyone on board, ensuring growth in 2021.

At the same time our **specialization** on specific segments and profiles (often bottleneck jobs) and **diversification** in different industries have added to our resilience.

Being present in **strong but different geographies** allowed
us to diversify even more.

While obviously some boutiques lost revenue during the lockdown, Redmore for example had its best year ever in 2020. The fact that on average we have only around two people per customer is a big factor in adding to our resilience.

We only finalized one acquisition in 2020, but restarted our **M&A activity** in September 2020. As a result, we already closed two bolt-on acquisitions in January 2021.

Further investments in our **digital roadmap** resulted in the launch of CV Creator.com, the soft skills tests integrated in SWOP developed together with the University of Ghent, the launch of the renewed version of SWOP with scraped jobs, and the launch of Jobtale-VideoMyJob vacancies throughout House of HR, showing vacancies to candidates via video.

Cash generation has been strong and never was there a moment where House of HR suffered a loss during the month. To top this, in December we were able to very successfully close €200 million of Senior Subordinated Notes, giving us the required ammunition to continue our growth path.

# **OUR REBELS**

And all of this, while keeping or even improving **employee engagement and management commitment.** 



# HELP IN A CRISIS

At the beginning of the pandemic, France faced a shortage of protective masks. Abylsen then mobilized a team of consultants to put its know-how and expertise at the service of those who, every day, continued to work while being exposed to Covid19 (pharmacists, doctors, firefighters, etc.).

Abylsen decided to help the consultants to produce masks by financing all the raw material and organizing the logistics. The result of this beautiful human adventure: more than 1,200 masks "made in Abylsen" distributed to people who needed them!



Florian Massaux Abylsen CEO

# **LOOKING AHEAD**

2020 has also been a year to focus on the next steps for House of HR.

Our growth strategy will focus on sectors such as IT and healthcare, adding further to House of HR's resilience. We will also look to expand potentially in other geographies that fit the brief (stable economies, high salaries, low unemployment and/or bottleneck jobs and good temporary employment regimes), such as the Nordics, Switzerland and Austria. Looking for bolt-on acquisitions to further specialize in niche areas is also on the menu. Further focusing on investing in and rolling out our digital applications; and exploring new HR-related services for our customers and candidates delivering real added value, is also on the 2021 and beyond roadmap.

We see 2021 as a year of promise. While still not able to put the Covid19 crisis fully behind us, we are very hopeful and positive. The impact of the crisis on work, and especially on the job areas we are active in, has decreased significantly. At the same time, work may have become even more important in striving for the 'new normal'. Therefore, we believe that towards the second half of 2021 things should reach 2019 levels again.

May 2021 be the year of the Happy Rebound was our New Year's wish... we believe it will.

Rika Coppens CEO

# COVID19 IMPACT

We showed Huge Resilience in responding to the global pandemic and are well set for a Happy Recovery.

# **IN A NUTSHELL**

 At the outset, the Covid19 pandemic severely affected economies worldwide – not least the world of recruitment and consulting in our main markets: Belgium, the Netherlands, Germany and France.

# But on a brighter note...

 After the first wave from March to April 2020, the situation began to get better, with activities recovering fast until the second lockdown at the end of the summer. Growth slowed at this point, but did not stop.

# And we're proud to say...

- House of HR maintained a positive EBITDA in every individual month of 2020 – showing our strengths as a House of Huge Resilience.
- Looking ahead, we are in a strong position to benefit from the expected recovery in 2021.

# THE BIG PICTURE

### Severe impact

Covid19 severely impacted economies worldwide – and the consulting and recruitment industry was certainly not immune. In our main markets, business restrictions and lockdowns led to significant temporary reductions in our clients' activities and, hence, their demand for temporary employment and consulting projects.

# Weekly calls at CEO level sparked many ideas, for example, to boost sales and implement best practices, which were happily shared across the whole Group.

# **Recovering early**

Recovery periods generally favour temporary work and outsourcing as companies start to scale up their workforce while controlling costs. This is especially true in our key countries, where the permanent workforce has a broad spectrum of legal protection which limits companies' flexibility. As a result, our markets recovered early. We saw this in our sales from May through to September, until the second lockdown paused growth from October.

The monthly sales comparison chart below shows monthly sales from January to December 2020 as a percentage of sales for the same period in 2019.

### **Protecting our margins**

Despite an important decrease in sales, we limited the impact on our gross margin and EBITDA thanks to our flexible cost structure, as our costs of sales, which are mainly variable, represent over 80% of our total costs.

# Benefiting from being decentralized

Our decentralized model of eight business units proved to be extremely efficient and effective in the crisis. Drawing on their deep knowledge of their own markets, population and employees, our powerhouses acted quickly and pragmatically to their local situations – from managing the setting up of remote working to tailoring sales targets to enabling a rapid rebound post-lockdown.

# Monthly sales comparison, %

Strong response

During this extraordinary period.

vital employment, consulting and

recruiting services to our highly

diversified customer base in

require a special expertise.

we focused on continuing to provide

specialized markets, and markets which

We did not reduce our headcount, and

we opened more branches in 2020 than

decision chain, we quickly implemented

As a result, our customer base remained

stable and we saw no severe impact on

To keep motivation high and the team

spirit strong for everyone working from

home, creativity sparkled throughout

we closed. Thanks to our smart, short

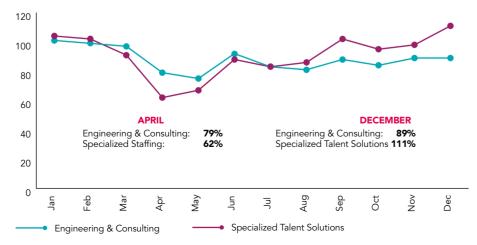
the necessary tools and measures

to allow our commercial teams and

branches to stay active and intact.

our gross margins.

House of HR.



# "In the crisis, our strengths shone through."

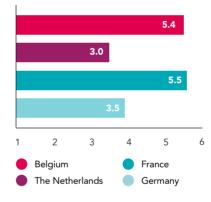
This was key in enabling a fast recovery of revenue across the House of HR after the first lockdown, and a much milder decrease in revenue during the second lockdown.

### **Brighter future**

Our key markets are expected to rebound in 2021, not least due to the growing good news on vaccines.

Indeed, the IMF forecasts\* the following GDP growth:

# GDP growth\*, %



\*GDP Data from January 2021 World Economic Outlook

We believe we are well positioned to continue our track record of organic growth through our branch development model and targeting of growth markets, once lockdown measures are over and vaccines are widespread.

Our clients typically use our services throughout economic cycles. We are an attractive option in the early stages of an economic downturn as companies seek flexible solutions for staffing needs and new investment projects, as well as during a recovery period when the economic cycle is on its way up, allowing for maximum flexibility.

# FOCUSING ON OUR MARKETS

Mainly relating to Specialized Talent Solutions

# Belgium

Our Belgian market was initially hit hard by Covid19. In April 2020, the total number of hours worked by temporary staff dropped by as much as 44%. This was followed by a slow recovery, set to continue through 2021, boosted by private consumption and investment. Weak productivity growth and a relatively low labour participation rate will constrain real GDP growth. But in the staffing market, skills bottlenecks in specific sectors, such as in both digital and construction, will have a positive impact.

# France

In France too, the first lockdown had a big impact on staffing, with a drop of 70% in the number of hours worked by temporary workers. After that, there was a steady rise in the number, and a smaller impact of the second lockdown. As a whole, in 2020 hours dropped by around 10%. While no official numbers are available the impact on Engineering and R&D (ER&D) was lower.

### Germany

In Germany, the demand for workers reduced by more than half in April 2020. But again, the number of job registrations increased consistently following the lifting of restrictions. However, Germany's exportoriented manufacturing industry has continued to suffer from the drop in global demand. This has slowed the recovery and Germany is expected to return to its end-2019 GDP level by 2022.

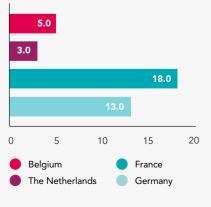
The Netherlands

In the Netherlands, the number of hours worked by temporary workers during the first lockdown dropped by 24%. Through the second half of 2020, the staffing industry gradually recovered, narrowing the gap with 2019. The IMF estimated a 3% GDP increase for the Netherlands in 2021. Also here, impact on consulting and ER&D is deemed to be lower.

# Looking ahead:

In future, across all our key markets, the staffing industry is set to grow in 2021:

# Industry growth in 2021\*, %



\*NB Source: SIA—Global Staffing Industry Market Estimates and Forecast, November 2020, https://staffingindustry.com





# OUR BOUTIQUES















Design your future

abylsen























































NOWJOBS 📾



We are a fast-growing multinational with a fierce entrepreneurial spirit operating through 37 boutiques, supported by our digital brands and apps. We also have our non-profit JobRoad brand and three associated digital participant brands. All connecting peoples' talents and dreams with successful companies.

Together we ar



# **OUR** DIGITAL **ROADMAP**

We have always been big fans of digital and are making sure we use it to the maximum to change working lives for the better. With digital in our heart and at our fingertips, we will keep on leading and disrupting in our world of HR.

# **OUR DIGITAL VISION**

Our digital vision remains unchanged: we want to be data driven as a main element in being an innovative company, in every aspect, in every touchpoint, in every service. By becoming data driven, we want our world of HR to shift from 'placing people' to 'coaching people throughout their lifelong career.' That's an exciting prospect, and it puts digital at the heart of our journey.

# **OUR ROADMAP**

To become and remain truly data driven, a series of steps are needed. Step one: get the basics right. Next, structure and enrich the enormous amount of data you have. The last phase is to accelerate data by using genuine artificial intelligence (AI).

# **GETTING THE BASICS RIGHT**

In 2020, we focused on getting the basics right. For example, we consolidated infrastructure throughout all our operating powerhouses, implemented multifactor authentication, and implemented Microsoft Azure. We have also set up and implemented our MRA-list, stating what elements are Mandatory, Recommended and Allowed.

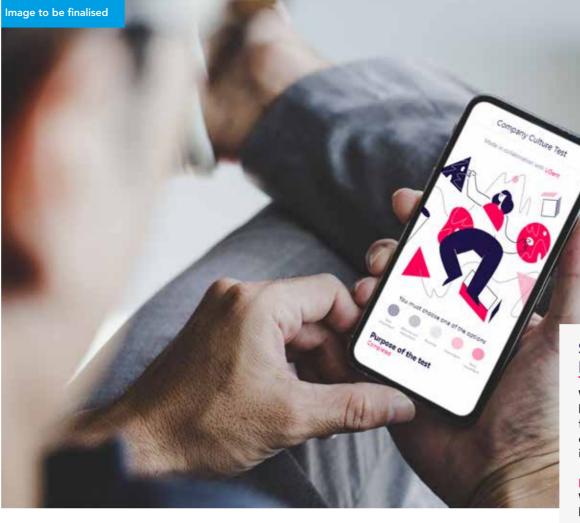
Mandatory elements include dealing with security, privacy and infrastructure Enterprise Resource Planning (ERP) systems are part of our recommended applications – no surprise there. But since entrepreneurship is in the veins of all our companies, we will never impose processes.

Far from delaying or disrupting our digital path, the Covid19 pandemic required and encouraged us to move forward at fast pace. We worked with scrum and standups, using feedback loops and more, to accelerate across three pillars: infrastructure, security and application development.

# **DEVELOPING** A CLEAR DATA STRATEGY

Also in 2020, we developed a clear data strategy. We need a 360° view of both our clients and our candidates, to enable us to predict career paths. The higher goal is clear as well: as a Group we want to become highly phygital, blending physical and digital touchpoints with both clients and candidates.

By spearheading the use of AI and big, enriched data, we will be able to deliver career-long job coaching to candidates better than anyone else.



We will, for example, be able to pinpoint ideal career paths and potentially interesting career moves even before candidates themselves are aware of them. This is just one of the ways we'll radically change working lives as a phygital career coaching group.

# TIME TO GET PHYGITAL

There are exciting opportunities to blend physical and digital touchpoints for customers and candidates - it's time to get phygital.

"We're well on our way, and there is more to come – it's an exciting digital path we're on."

Wilbert Ingels Group Chief Information Officer

# **ENRICHING DATA: LEVERAGING IP**

In 2021, we will further elaborate on our data strategy. We are creating a data lake where all data will be gathered. This is part of our second phase: enriching data. Importantly, we are bringing together all our intellectual property (IP) in House of Invest. Through House of Invest we will be able to centralize all our expertise and make the best use of all our IP across our powerhouses. We will keep on enriching our data and improving how we can help our customers and candidates.

Also in 2021, we aim to raise the bar when it comes to security. Another key focus is on developing new applications. In 2021, we will reach out even more to spread the word of digital leadership and innovation.

# **LOOKING FURTHER AHEAD**

The third phase, accelerating by using AI, will be the focus in 2022. Ahead of this, during 2021 we will continue to test and experiment with AI.

# **SPOTLIGHT ON DIGITAL INNOVATION**

We are passionate about hiring the best possible candidates, in the fastest possible way, in the most efficient manner. And here, digital innovation is key.

# **Building relationships earlier**

When we say "we have to find the best possible candidate first", "we can't wait until they start applying". That's too late. So we are reaching out to them way before. For example, we noticed 'CV template' was a very popular search on Google. So last year, we launched CV creator, a web app that makes it super easy for people to create a professional looking CV. Once they're done, we are able to use matching software to show them suitable jobs at our different companies, and then ask them if they would like to be contacted by one of our specialized recruiters. That's just one example of how we're using the power of digital and our own energy for innovation to keep changing things for the better, for our customers and candidates.

### **Building relationships longer**

We want to become lifelong career coaches, helping candidates in every step of their career. Of course, the longer we can help candidates, the better for our business, too.

We want to connect high value candidates to our customers. And there is more we can do here. Think of outplacement and retraining, as we see which kinds of jobs are disappearing.

There is a lot you can do if you have huge amounts of structured, enriched data at your fingertips. We're just getting started on this. For example, together with Antwerp University and Antwerp Management School we're developing a predictive model. We'll use it for campus recruitment, as a base for our thought leadership program, and to help candidates decide on which skills or experiences they need to support their mid- and long-term ambitions.

"We are building predictive models, based on the tons of data we have. We'll use these models to perfectly match our candidates to customers. And we want to offer them the best possible career quidance once they're on board."

Lieven Van Nieuwenhuyze Chief Digital Officer & Public Affairs House of HR

# MARKET OVERVIEW

We operate in a rapidly changing market, characterized by increasing digitalization, mobility, diversity and flexibility. We're in a great position to make the most of it and that's what we're fired up to do.

The HR industry is impacted by a number of long-term underlying trends that continue to support its growth. Within this growth market, we have strategically chosen geographic markets that provide strong fundamentals enabling us to take full advantage of favorable trends.

By combining this double advantage with our successful business model, we've been able to grow at a higher rate than our peers and rebound from 2020's Covid19 induced disruptions.

"To support our continued growth and success, we make sure we stay on top of the key trends and challenges across our market."

# AN AGEING POPULATION AND THE WAR ON TALENT

As our target market ages and workers exit the labour pool, competition among employers is increasing to fill the gaps. This creates an opportunity for intermediaries like House of HR, which have a proven track record of identifying and matching the right candidates to the right jobs. A scarcity of talent for certain roles also drives wages up, which in turn increases our pricing power.

Expected decline in economically active population.

Source: Boston Consulting Group

# Germa

√5.5%

Relaium

√2.0%

The Netherlands

√2.0%

# **HAPPINESS**

It is increasingly difficult to find qualified candidates to fill some roles that offer long hours and difficult conditions, as younger generations of workers are placing a large premium on happiness in their personal and professional lives. This has contributed to a supply and demand gap in certain end-markets and, as a result, HR solutions providers with the ability to source and place candidates successfully are in greater demand.



# TECHNOLOGY CHANGES AND THE SWITCH TO MOBILE

Candidates are increasingly turning to online job boards, particularly through traffic generated by mobile devices. The number of passive job seekers applying through targeted advertisements on social media, when they were not actively searching, is also increasing. House of HR already widely uses job boards, job aggregators and social networks to ensure inflow and optimize sourcing. At the same time, our customers are making digital and automation a number one priority. This leads to project needs and opportunities for our powerhouses.

# 250m

per mont

Combined audience of job seekers across the four largest job boards

200m

er month

Visitors to Indeed, the largest aggregator

2bn

Visitors to Facebook, the largest social network

# OUTSOURCING AND OFFSHORING

Source: Boston Consulting Group

Financial pressures on companies, especially small- to medium-sized enterprises, have incentivized them to outsource many of their noncore functions. Due to accelerated business rhythms, companies are also increasingly looking to obtain immediately available resources. This has led to an increased need for temporary staffing and outsourced support that can be provided rapidly on short notice.

INCREASED
NEED FOR
TEMPORARY
STAFFING AND
OUTSOURCED
SUPPORT

# DIVERSITY AND INCLUSION

As the trend towards increased diversity and inclusion becomes mainstream amongst employers, service providers have an opportunity to provide increasing value to their clients by tapping into broad, international pools of candidates.

CREASED
EED FOR
MPORARY
Proportion of global and HR
procurement professionals who believe

Source: SIA Staffing Industry 2021 Trends

employed workforce

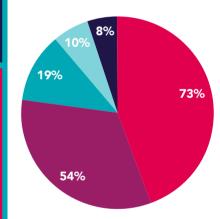
that D&I is a priority today for their

# TRAINING AND RESKILLING FOR CAREER MOBILITY

Millennial workers, especially highly skilled ones, are increasingly mobile and seeking a varied career path, driving the need for reskilling. This reskilling can be provided through formal and on-the-job training that's typically provided as part of our engineering & consultancy offer or as part of temporary work agreements.

According to a report published by Deloitte in May 2020, more respondents identified organizations as the entity responsible for workforce development, than any other key stakeholder, see chart below:

# Responsibility for workforce development



- Organizations
  Individuals
- Educational institutions
- Governments
- Professional associations/unions

74%

Proportion of organizations who say reskilling the workforce is important or very important for their success over the next 12 to 18 months.

source of 74%: Staffing Trends 2021 SIA

# OUR BUSINESS MODEL

How we create sustainable value for all our stakeholders.

# Our strengths

House of HR is a leading European provider of Specialized Talent Solutions and Engineering & Consulting services

A superior cash generation and conversion profile to support pursued investment in new (digital) services

An experienced and committed Group management team with a proven ability to attract and retain talent

A digital front-runner able to organically develop successful digital products for existing and new services Positioned in the most attractive markets with sound fundamentals and positive long-term trends

A resilient profile with above-market organic growth and margins driven by conscious diversification and deep customer intimacy, agile entrepreneurship and disciplined decentralization

A proven consolidation platform with acceleration of targets' organic growth by leveraging Group advantages

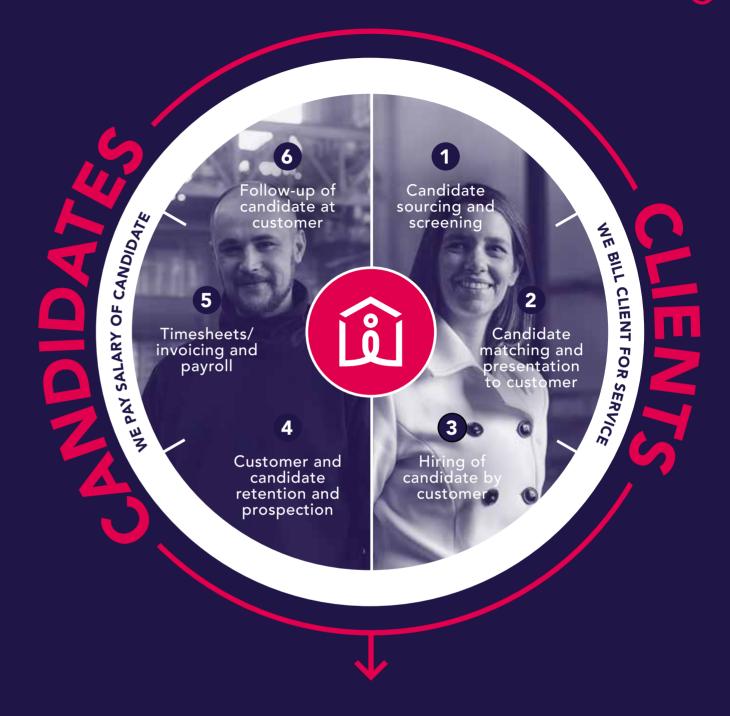
**Growth strategy** designed to drive **business** mix towards sustainable, high-growth segments

# **OUR STRATEGY**

- Reinforce market leadership in core geographies and core niches
- Expand into adjacent HR services
- Extend into high growth and resilient new sectors and customer segments
- Safeguard entrepreneurial and decentralized model
- Roll-out and further develop digital offers

# **OUR VALUES**

- Humanly Resourceful
- Creatively Collaborative
- Happy Rebels
- Courageously Ambitious



# The value we create

# **CLIENTS**

22,539

We work closely with our clients to tailor our solutions so we can source, match and enable them to hire brilliant talent for their businesses.

# **CANDIDATES**

43,354

By identifying, cultivating, and connecting talent across the globe we're not just unlocking opportunities and creating value, we're also building a better world for all talent.

# **OUR PEOPLE**

3,379

Our infectious entrepreneurial spirit, youthfulness and audacity motivates our 3,000+ Happy Rebels.

# **OUR INVESTORS**

€200m

In December 2020 we successfully finalized a €200 million senior subordinated note emission, putting the Group in pole position for further acquisitions in 2021.

# EEVERYONE SIURNING LEFT, WE GO

# LONG-TERM SUSTAINABLE GROWTH

An entrepreneurs-driven, customer-centric platform combining proven resilience, fast growth and digital capabilities

# DESIGNED TO ENHANCE VALUE

- Further increase resilience profile
- Drive mix towards longterm and sustainable growth engines
- Leverage and scale key strategic assets

# **SPECIALIZED TALENT SOLUTIONS**



Growth in market share leadership



Specialization in attractive niches



New high valueadded HR services



Scale and international development



**ENGINEERING & CONSULTING** 

High-growth sector expansion



Higher value services

# SUPPORTED BY OUR DIGITAL AND DATA-DRIVEN STRATEGY

Reinforce competitive advantage over core offering

Tailored solutions to customer and candidate needs

Drive operational excellence through automation

Centralize digital capabilities to accelerate innovation

# SUPPORTED BY OUR STRENGTHS

Agile, bold and scalable entrepreneurship

Customer Centric

Specialized and decentralized tailor-made approach

Mergers & Acquisitions (M&A) playbook

# Specialized and resilient playe with an entrepreneurial drive

House of HR is an entrepreneurial, specialized and resilient European HR solutions provider with above-market growth and margins, powering people and organizations to reach their full potential.

# Bold strategy aimed at leadership and expansion

Strategy to strengthen leadership in core markets and expand to high-growth sectors, advantageous geographies and adjacent (digital) business models through innovation.

# Outstanding organic and external growth capabiliti

High organic growth driven by a customer- and human-centric touch, decentralized capabilities & focused approach, which is reinforced by an attractive consolidation platform.

# **OUR STRATEGY**

We focus on a number of key strategic pillars to achieve our growth ambitions and excel as Europe's most exciting talent powerhouse.

| STRATEGIC PILLAR  | KEY HIGHLIGHT  | HOW WE'LL ACHIEVE THIS  | KPI'S  | PROGRESS IN 2020   | 2021 PRIORITIES  |
|---|--|---|--|--|--|
| Growth of market share leadership  Specialization in attractive | <ul> <li>Focus on organic growth<br/>in existing markets</li> <li>Diversify with bolt-on<br/>M&amp;A (new industries and<br/>geographies)</li> </ul> | <ul> <li>Continue to grow in stronghold sectors<br/>and niches, e.g. construction, industry<br/>also with a focus on bottleneck jobs</li> <li>Acquire bolt-on targets to expand<br/>to new industries and geographies,<br/>e.g. in Germany</li> </ul> | No.9   | <ul> <li>Creation of House of HR Germany and integration of TimePartner and Zaquensis to have correct platform to invest through</li> <li>No. 9 in Europe,1,0% market share (Source: SIA)</li> <li>Opening new offices for VNOM in other cities. For Accent in Wallonia, more specialization is implemented</li> <li>Making a full list of potential M&amp;A targets in core markets &amp; segments</li> </ul> | <ul> <li>Adapt branch network</li> <li>Reinforce footprint in Belgium</li> <li>Look for potential M&amp;A to gain<br/>market share in Wallonia &amp; Brussels</li> </ul> |
|   | <ul> <li>Expand to healthcare<br/>and public administration</li> <li>Target white space in<br/>Benelux and new markets</li> </ul>                    | <ul> <li>Grow organically and accelerate<br/>through M&amp;A to grow in healthcare<br/>healthcare, IT, and public<br/>administration segments</li> <li>Further specialize in job profiles and<br/>sectors with high job shortages</li> </ul>          | XX   | German platform in healthcare.   | <ul> <li>Broaden client portfolio</li> <li>Acquire medical and nursing talent<br/>solution provider</li> <li>Double down on international<br/>recruiting</li> </ul>      |
| New high value-add HR services                                  | <ul> <li>Invest in adjacent<br/>HR services</li> <li>Develop digital-driven<br/>business models</li> </ul>   | <ul> <li>Expand to services such as education, training, outsourced HR services, Managed Service Program career coaching</li> <li>Invest in digital offering to improve candidate journey and services to customers</li> </ul>                        | £1,83 mio sales in training and education          | <ul> <li>Accent University (AU) model exported to other powerhouses, mainly in the integration of Zaquensis and TimePartner</li> <li>Investments in Book'U, Happy Recruiter, FYGI, NowJobs NL and FR and creation of House of Invest as centralized company for digital initiatives.</li> </ul>  | <ul> <li>Invest in digital offering</li> <li>Focus on candidate journey</li> <li>Accelerate digitalization</li> <li>Look for M&amp;A in value add HR services</li> </ul> |
| Scale and international development                             | <ul><li> Expand in Germany</li><li> Scale position in core markets</li></ul>   | <ul> <li>Grow through M&amp;A of attractive targets in Germany and the Nordics</li> <li>Grow organically by further specializing in core segments in Benelux and France</li> </ul>  | 50% of EBITDA coming from Engineering & Consulting | <ul> <li>Looking for bolt-ons on specialized niches</li> <li>Investing in Techmatch, Greenworking &amp;<br/>Solyne demonstrates our growth ambitions</li> </ul>  | Assess geographical expansion opportunities  |
| 5 sector  | <ul><li> Expand in IT consulting</li><li> Develop Life Science offering</li></ul>  | <ul> <li>Grow organically in the Netherlands<br/>and via M&amp;A in Germany and<br/>the Nordics</li> <li>Expand delta powerhouse offering<br/>of Engineering &amp; Consulting<br/>in life sciences</li> </ul>   | XX   | <ul> <li>No movement in Life Science offering</li> <li>Making a full list of potential M&amp;A targets in core markets &amp; segments</li> </ul>   | <ul><li>Diversify client portfolio</li><li>Focus on chemicals and pharmaceuticals</li><li>Focus on IT specialists</li></ul>  |
| expansion  Higher value services                                | <ul><li> Target new customer<br/>segments</li><li> Develop digital innovations</li></ul>   | <ul> <li>Focus on higher value services for new customer segments and expand customer portfolio</li> <li>Invest in digital offering to improve candidate journey and services to customers</li> </ul>   | Bigital applications                               | <ul> <li>Greenworking consulting services:<br/>support companies to organize<br/>remote working</li> <li>Creation of several apps such Swop,<br/>CV Creator, OpCo Connect, Softskills<br/>NowJobs, GIGhouse, Dora and BookU</li> </ul>   | <ul><li>Develop digital innovations</li><li>Launch adjacent new services</li></ul>   |

# 45

# SUSTAINABILITY

We are wholeheartedly committed to having a truly positive sustainable impact on the world by staying true to our dream of changing working lives, connecting and amplifying boundless talent to win in a world of change.

# DELIVERING ON OUR COMMITMENT

Training and education

• Employee wellbeing,

• Diversity and inclusion

engagement and empowerment

• Labour management relations

# Creating long-term sustainable value

At House of HR we know that the sustainable profitable growth of our company depends on the economic, environmental and social sustainability of the communities we live and work in. That's why we put sustainability at the heart of our organization and embed it into both our business and day-to-day activities. It's at the core of how we create long-term sustainable value.

# Focusing on environmental, social and governance (ESG) topics

In 2020, we set up an ESG process to create a House of HR sustainability strategy and governance with the support of an external expert.

# Our sustainability strategy

Our sustainability strategy sits alongside our business strategy, which we outlined on page 42, and has three pillars, as described in the table below. Far from being an add-on, it is core to our ambitions, operations and success.

# **KEY STAKEHOLDERS**

As part of the development of our sustainability strategy, we have identified House of HR's key stakeholders.

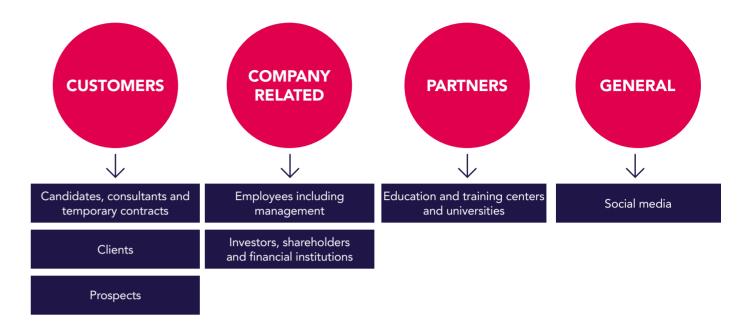
Going forward, we will roll out a structured process for regularly engaging and consulting with our key stakeholders, so we can stay informed and focused on what really impacts them and the decisions they take.

Digital transformation and innovation

# THREE PILLARS OF OUR SUSTAINABILITY STRATEGY:

### **SOCIAL GOVERNANCE ECONOMY** We will invest in sustainable We will play an active role in the We aim to build long-term business employability by encouraging communities we operate in by growth and economic performance upholding the highest ethical business embracing technology and innovation our people to learn and develop to drive operational efficiency, creating themselves, by engaging them and by standards and safeguarding human new solutions for our candidates, investing in enhancing their health and rights. We help to ensure more people can participate in and benefit from a and delivering an outstanding safety and wellbeing at work. We aim to contribute our know-how and resources prospering society, and we take our customer experience. to support people in reaching their full responsibility as stewards of their potential and to ensure the future of personal data very seriously. work is accessible to all. Key material topics for the Key material topics for the Key material topics for the social pillar are: governance pillar are: economy pillar are: Productive employment and Data privacy and security Client relationships and satisfaction decent work • Business ethics, conduct and integrity Sustainable economic growth and • Talent attraction and retention responsible investments

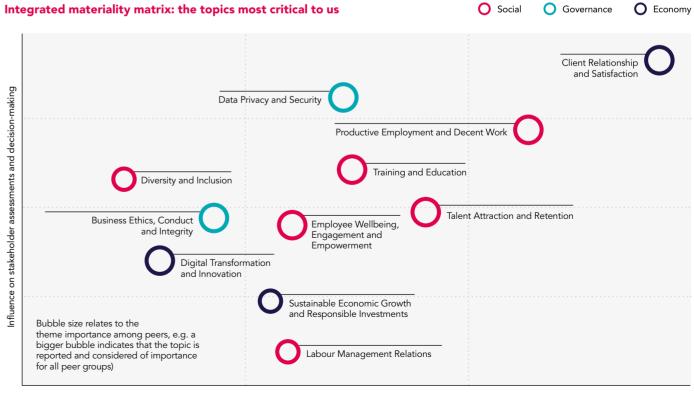
# House of HR's key stakeholders



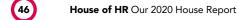
# **MATERIALITY ASSESSMENT**

As part of our ESG project, we engaged with an external expert to facilitate a materiality assessment to identify the issues most material to House of HR, in terms of both our economic, social and governance impact and the interests of our key stakeholders.

The diagram below sets out these material topics and illustrates the key top right quadrant we focus on.



Significance of economic, environmental, social and governance impacts



# **SUSTAINABILITY** continued

# THE UNITED NATIONS' (UN) SUSTAINABLE **DEVELOPMENT GOALS (SDGs)**

We have integrated the SDGs into our sustainability strategy. By linking the five we see making the greatest impact upon our three strategic pillars as follows:

**SDG SDG GOAL** 

# 3. GOOD HEALTH **AND WELLBEING**

To ensure healthy lives and promote wellbeing for all at all ages.

# **EXAMPLE INITIATIVES**

- Habitat for humanity (Read more on page 49) TimePartner health
- initiatives (Read more on page 49)
- Covebo made cars available for nurses, during Covid19 crisis



5 GENDER EQUALITY

-4/¢

# 4. QUALITY **EDUCATION**

Ensure inclusive and equitable quality education and promote lifelong learning opportunities

# 5. GENDER EQUALITY

empower all women and girls.

# Achieve gender equality and



₫

# 8. DECENT WORK AND ECONOMIC **GROWTH**

Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all.

# 10. REDUCED **INEQUALITIES**

Reduce inequality within and among countries.

# Mystery calls

for schools

- Cafetaria plan employees (Read more on page 48)
- Voice of Continu
- Friends of Accent

 JobRoad (Read more on page 48) Boss of tomorrow

# **ENVIRONMENTAL ISSUES**

Our environmental topic is relatively limited given what we do at House of HR. But environmental issues are clearly a top priority for society as a whole, so we keep working to reduce our carbon footprint and energy use.

Although not a high priority, we have some initiatives ongoing, such as introduction and use of electric/hybrid vehicles, cycle lease and environmentally efficient drink and beverage facilities.

"Putting sustainability at the heart of House of HR – it's a big part of our Happy Route to long-term value creation."

Abdel Bencheikh, Head of Risk and Internal Audit



We aim to continue implementing and strengthening our sustainability strategy and reporting. To this end, we are undertaking a comprehensive analysis to identify the gaps between the Group's current reporting and the Global Reporting Initiative (GRI) Standards, as well as the Non-Financial Reporting Directive.

We will also develop a management approach for the material topics most critical to us. It will include existing initiatives and indicators linked to the topics, and Key Performance Indicators (KPIs) to measure the Group's performance against these material topics.

In addition, we will develop an ESG roadmap for the way forward, taking into account evolving regulations as well as good corporate governance. This will entail looking into the purpose of the approach, developing policies, setting up goals and targets, allocating resources and responsibilities and working out specific actions. A clear and thorough governance structure, including a sustainability committee, will be set up to streamline our decision making on sustainability.

As part of our ongoing commitment, we want to promote the most impactful existing local internal initiatives in our different business units and launch new initiatives to further improve the way we work in the interests of all our stakeholders.

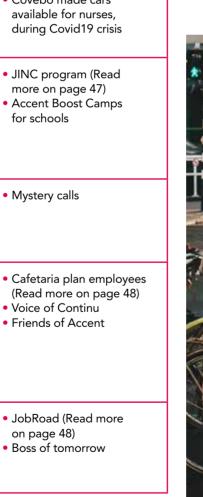
# **A JOURNEY IN STAFFING**

In 2021 Covebo is celebrating their 20th anniversary. What started 20 years ago in the attic in Nijkerk grew to become a company with more than 650 employees in more than 40 locations in The Netherlands and 7 other countries. From the start we have positioned ourselves as a foreign recruitment specialist in construction and industry. Our specialization extended with the growth we have known in the last vears.

Each company we acquire, is a specialist in a certain field or industry. It allows us to focus and create an unique expertise that is very much appreciated by the customers but also the candidates who are trained to become experts in their fields. 20 years later Covebo has grown into a shining example when it comes to foreign recruitment in Europe.



Henk Buitink Covebo CEO



# **SUSTAINABILITY** continued



As an employer, we want to respond to the individual needs of everyone and thereby also attract potential new employees and optimize our retention policy. That's why Gritt chose to implement a cafeteria plan, which makes it possible for employees to use part of their remuneration to 'buy' certain benefits. We have employees who live in the city and prefer a smaller car and an electric bike. Another employee may need more time off to care for their children. Or someone wants a bigger car for their large family and would also like to choose hospitalization insurance for the children and the partner. On top of this, many wage components have a (para)fiscal advantage which increases the value of the wage. In short, Gritt knows that composing one's own salary is a highly motivating factor for many employees.



**Diederik Sohier** Gritt CEO

# **SUCCESSFUL REINTEGRATION**

Jobroad helps people who are at a significant distance from the labor market towards a match with companies struggling with longer-term open vacancies.

Navigating legal frameworks, creating a compelling CV, or simply knowing where to start can be daunting. With our skilled colleagues supporting individuals through job fairs at prisons and in integration centers, thanks to job coaching, we are enabling successful placements for both candidates and employers.

This is at the heart of what we do, giving stability through work and boosting people's confidence, self-worth and ability to generate their own income – a way to take their own life back into their own hands.



Please click here to see more.



Joachim Commeene JobRoad CEO





Redmore wants to make employees proud of working for the company and give them an opportunity to make a difference. What's more, Redmore felt they should be giving back to society when things are going well for the company. A construction trip with Habitat quickly emerged as the perfect way to shape that gift for society. Fifteen employees of Redmore were selected out of 50 applicants to join this mission in Cambodia. The fifteen construction travellers built a complete house for a young and extremely poor family there in one week. During construction, they lived under the house of another family from the village. "The fact that we and our company had gone from nothing to a whole house in a week and were able to leave something tangible behind, I thought was beautiful. So I'm extremely happy that we were able to do that."



Please click here to see more.



**Edwin van den Elst** Redmore CEO



For TimePartner, the health and safety of employees is a key focus area. In this respect the company is working together with a medical center across Germany so that external employees can get their necessary medical checks for upcoming jobs. Additionally, TimePartner offers internal employees the opportunity to make use of this medical center to have routine checks, flu vaccines etc. free of charge. In addition, a yearly health day is organized to improve awareness and share some good practices on different aspects of health and safety.



**Thomas Schenk**TimePartner Integration Manager

# OUR REBELS

# HUMANS RISE AT HOUSE OF HR

When working is a passion, you never work... In the industry in which we move, people are at the heart of what we do. At House of HR, they are the unique power to make our Group: Humans Rise. And shine.

Today we all know that our industry evolved a lot. At House of HR we are dealing with the most precious asset there is on earth: individuals, each and every one with their own unique talent, character, desires and wishes. We at House of HR are deeply convinced that it is our privilege to serve people in their quest for a happy, lifelong career, blending their needs and expectations, fostering their talents and skills. We help Humans Rise. And ultimately shine.

# **PASSION FOR PEOPLE**

We do this for our candidates, our engineers and consultants, our clients and all the Happy Rebels throughout all the companies in our Group. At the core are our own people – our Happy Rebels. Everyone at House of HR, embarks on a journey packed with opportunities, challenges, fun and happiness.

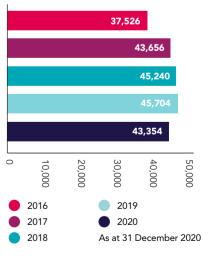


Happy Rebels get more than a job: they get a life where working is fun, with plenty of room to rise and shine. If your work is your passion, you never feel like working... #TGIM, Thank God It's Monday is one of the guotes we have.

With the same devotion and drive, we help candidates, engineers and consultants to find their passion in work. In all our companies across Europe, colleagues are doing their utmost to coach them shape lifelong rewarding careers. Because the same adage holds for our candidates, engineers and consultants as for our colleagues: when working becomes a passion, you never get the feeling of working. Here as well, House of HR helps humans rise and shine.

Just like our colleagues, candidates, consultants and engineers our customers are humans too! They have their specific, individual needs for their company and themselves. They rely on House of HR to help them find the optimal solution for their workforce needs, be it temporary or permanent, general or specialized. Our customers know by now how dedicated we are in bringing the best talents to help them win in a world of change.

### Candidates placed



# **OUR REBELS** continued



# **MISSIONARIES OF WORK**

The result is happy customers, happy candidates, happy colleagues and thus happy people. We connect talent with companies and projects across the globe, create limitless opportunities and help humans achieve amazing careers.

The worldwide Covid19 pandemic gives us the opportunity to rethink the way we deal with 'work' and - hence - with people. We do not want to return to 'business as usual'. More than ever before, we want to be at the forefront in being a truly human-centered organization. It is our duty and our privilege to guide humans in finding their perfect career path. More than any other, connecting and amplifying talent is a super-human people business. As genuine 'missionaries of work', our Happy Rebels have the honour of making humans rise and shine.

As this is a humans business, we strongly believe in inclusiveness and education. supported by innovative tools and flexible, agile ways of working. We speak about 'phygital' as we believe digitalization can never be successful in a people's business without physical human touch.

Covid19 has underpinned even more the value of human touch, especially amongst youngsters - the digital generation.

As House of HR is on a strong growth journey, we feel the drive to become even more human focused - connecting and amplifying talent all over the globe. As a flexible, fast moving and innovative boutique multinational, we are ideally positioned to guide humans through these exciting times by providing them with the career of their lives. Far ahead of the old staffing paradigm...

# **INVESTING IN OUR PEOPLE**

We have always invested a lot of time, energy and resources in learning and development.

We know that investing in the growth of our employees is an investment that pays the highest interest. When employees have the opportunity to continuously learn they are more motivated and happy. What's more happy employees are more productive, get better results and create happy customers. It's a case of many Happy Returns.

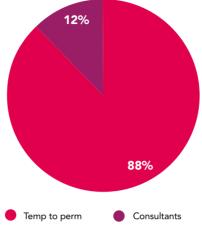
# **House of HR Happy Rebels** headcount



# **OUR LEARNING AND DEVELOPMENT DREAM** IS TO BECOME COOL

Our dream is to become a company with Continuous Online & Offline Learning (COOL) opportunities. With Happy Rebels who are always motivated to expand their knowledge. We will enable them to constantly learn by providing them with the right informal and formal learning tools to facilitate their individual needs.

### **Headcount People At Work**





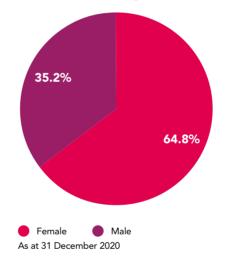
# **Our Gender Diversity**

**25 YEARS'** 

celebrations.

please click here.

**CELEBRATION!** 



# **SUPPORTING** AND ENCOURAGING **HAPPY REBELS ACROSS THE GROUP**

Every powerhouse has created their own Happy Rebel development program with a various mix of learning opportunities. We want to make sure we become experts in our craft, providing all our customers with a tailored service. So that our candidates, consultants and clients can count on outstanding advice and insights where and whenever needed.

To this end, our training programs contain a wide range of topics, including:

- Social law
- Business intelligence
- Safety and prevention
- Sales, management and presentation
- Digital recruitment
- Wellbeing
- Communication.

These skills are picked up by our Happy Rebels through blended learning: physical workshops, online sessions, video learning, e-learning, microlearning, personal coaching, learning battles, mystery shoppers, learning roadshows, podcasts and more.

We make sure that every Happy Rebel can find a way of learning most suitable for their needs.

Our learning and development manager started a learning and development community where we combine strengths and knowledge, share best practices and answer the most important question: how can we ensure personal growth on a daily basis for every Happy Rebel?

# IN ACTION AT ACCENT

At Accent for example, every starting employee can expect a personal development program continuing throughout their career.

With the Accent Business School, we want to ensure that colleagues can grow and flourish openly on a professional and personal level. Development and training are high on the list of priorities at all levels of the organization. If all courses are added together, each Accenter benefits from a minimum of 25 full training days per vear. Development is a common thread within the Accent calendar year. The development of the Accenter starts from day one, through the induction process. Many training courses, workshops and other initiatives follow throughout the year. In addition to the training courses. we also aim to grow and develop the person behind the position. Employees often start at Accent as youngsters and stay and grow with us for a long time.





# OUR ORGANIZATION

### **ENGINEERING & CONSULTING**

| ENGINEERING & CONSULTING                              |   |  |   |   | SPECIALIZED TALENT SOLUTIONS   |   |  |   |
|---|---|--|---|---|--|---|--|---|
| POWERHOUSE  | ABYLSEN ப்  | CONTINU <b></b>  | REDMORE 🛍   | GRITT 🛍   | VIALEGIS ப   | ACCENT மி   | COVEBO ப   | TIMEPARTNER ப்  |
| BRANDS  | BELGATECH  Mykelson  OPHARMACOS  PI   | ROPESSIONES Solyne   | REPMORE The tract part  To talent & pro Avalor in people  For profource TEST MOVING FORWARD  A TRIPLE | GRITT TEC  ETA  LOGI-TECHNIC &  | VIALEGIS  ITERLEGIS  SCHOLLMEYER&STEIDL                                    | ACCENT  CTRL F  NOWJOBS ***  Giðhouse  Wiese experts feel at home   | COVEBO VALUE REPORT OF THE PROPERTY OF THE PRO | TIMEPARTNER  AERO I HighProfessionals                     |
| ACTIVITY  | Secondment of<br>engineers and IT<br>professionals in<br>various industries     | Secondment<br>of engineers in<br>construction and<br>production      | Secondment of<br>financial experts,<br>IT professionals<br>and actuaries  | Secondment of engineers and technicians in various industries and turnkey projects in telecom and utilities | Legal and paralegal interim management and search and selection            | Temp-to-perm of blue<br>collar and white collar<br>profiles targeted to various<br>specialized industries | Staffing of high-demand<br>blue collar profiles<br>in construction, technical,<br>industry and logistics   | Staffing of mainly<br>high-demand blue<br>collar profiles |
| COUNTRIES   | <ul><li>France</li><li>Belgium</li><li>Switzerland</li><li>Luxembourg</li></ul> | <ul><li> The Netherlands</li><li> Belgium</li><li> Germany</li></ul> | <ul><li> The Netherlands</li><li> Poland</li><li> Switzerland</li><li> Spain</li></ul>  | <ul><li>Belgium</li><li>Luxembourg</li><li>France</li></ul>   | <ul><li>Belgium</li><li>Luxembourg</li><li>Germany</li><li>Spain</li></ul> | <ul><li>Belgium</li><li>Poland</li><li>Romania</li><li>Portugal</li></ul>                                 | <ul><li>The Netherlands</li><li>Poland</li><li>Spain</li><li>Romania</li><li>Hungary</li><li>Lithuania</li></ul>   | Germany Czechia   |
| <b>KEY FINANCIALS</b> Sales 2020 Actuals (€m)         | 130.5   | 101.6  | 147.7   | 85.1  | 16.8   |   |  |   |
| PEOPLE AT WORK  Number of people at work 2020 Actuals | 1,590   | 1,278  | 1,570   | 815   | 88   | 16,234  | 8,145  | 13,529  |

Underpinned by our

**DIGITAL BUSINESSES** 

NOWJOBS 🔤



OpCO Connect Logo









Softskills Logo Book'u

House of HR Our 2020 House Report

House of HR Our 2020 House Report

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# **OUR ORGANIZATION** continued

# SPECIALIZED TALENT SOLUTIONS

# Meeting the need for a wide range of talent

Our Specialized Talent Solutions segment consists of our general and specialized staffing segments. This department is home to our Accent, Covebo, TimePartner (and Zaquensis) business units (excluding IBB and AERO). In this part of our business, we have operations in Belgium, Germany and the Netherlands, as well as branches in countries that form part of our international recruiting networks.

### Specialized staffing

The Specialized Staffing segment provides temporary staffing solutions with a focus on 'temp-to-perm' placements, international job candidate recruiting and permanent placements for clients who need specific job profiles.

Our business units in this segment, Accent and Covebo, typically provide low-to-medium skilled job candidates who are mostly from specialized backgrounds to clients from a diversified group of end-markets. The greatest concentration of clients is typically from the construction, industry, retail and food markets, with a sizeable number also coming from the technical and logistics markets. The job candidate placements in this segment are typically short- to medium-term.

"Timepartner and Zaquensis have recovered pre-Covid monthly sales since September 2020 and are well above the numbers achieved in 2019."

72%

of the revenue in this segment comes from Specialized Staffing

€429m

of the revenue comes from Accent, the largest financial contributors to this segment

### **General Staffing**

Our General Staffing segment is comprised of our TimePartner (and Zaquensis) business unit, with the exception of the sub-business units in TimePartner that are part of our Engineering & Consulting segment (IBB/ AERO). TimePartner provides staffing solutions in Germany. We are among the top three staffing solutions for blue collar workers in Germany, and have expanding international recruiting networks.

The general staffing segment provides mostly short-term staffing solutions to larger clients with multiple staffing needs. The staffing is often provided to help clients manage seasonal peaks, vacation time or temporary leaves of absence. This segment provides staffing both with and without onsite management.

# CRAFTING THE COMEBACK OF GERMANY

Since the beginning of 2018, the German market has been under pressure. The new legislative environment that came along in 2019 and the pandemic lockdowns in 2020 created a very challenging scenario for the industry and for our German powerhouses, TimePartner, AERO, IBB and Zaquensis, specifically. By staying close to our clients and candidates and maintaining a very strict protocol in safeguarding our teams, we have experienced an outstanding recovery since April 2020. Our two main companies, TimePartner and Zaquensis, have recovered pre-Covid monthly sales since September 2020 and are well above the numbers achieved in 2019. We are very ambitious for 2021. The combination of our two units under one sole entity in spring 2021 will provide us with the right platform to achieve our longterm goals: become the leader of Specialized Talent Solutions in the German market.



**Roger Lothmann** TimePartner <u>CEO</u>



# **OUR ORGANIZATION** continued

House of HR Our 2020 House Report



"Executing on our strategy, the Engineering & Consulting area now accounts for 50% of the EBITDA generation of the Group."

The greatest concentration of clients is typically from the finance and industry markets, with a sizeable number also coming from the construction, aerospace and defense markets.

The project placements by the business units in this segment are typically medium- to long-term. Unlike our other segment, which typically generate more than half of their sales from small to medium-sized enterprises (SMEs) or intermediate-sized clients, the business units in our Engineering & Consulting segment are more varied in their size of clients. The percentage of sales from SMEs or intermediate companies often represents less than 50% of sales for Abylsen and Redmore, while nearly all of AERO's clients are larger corporates.

Consultants and engineers are indefinite employees on our payroll whether or not they are on assignment with a client. As a result, our Engineering & Consulting segment in particular, carefully monitors the end date of all job assignments and aims to line up the next assignment before their current ones come to an end. This monitoring seeks to minimize bench time (the time during which consultants are paid but cannot be billed to a client).

# JINC PROGRAM

In the Netherlands, one in eight children live in poverty. Imagine growing up in an environment with high unemployment and few opportunities. In most situations, you are on your own. You have no role model to help you develop your talents. There is hardly any talk about work, applying for jobs or how you should behave in a workplace. The result is that you have less chance of succeeding in the job market.

That is why Continu has entered into a partnership with JINC, a Dutch non-profit organization, in 2019. Through the partnership with JINC, we want to give everyone a fair chance at the job market by giving them a role model. Because we believe that every child has talent. Through the progamme, they are introduced to all kinds of professions, discover which work suits their talents and learn how to apply it in practice.



**Seth Winterscheidt** Continu CEO

# **ENGINEERING & CONSULTING**

# Matching skilled talent to **Engineering & Consulting** project opportunities

Our Engineering & Consulting segment is comprised of Abylsen, Continu, Vialegis, Redmore, Gritt (which includes TEC and Logi-Technic) and the subbusiness units of TimePartner: IBB and AERO.

Abylsen, Redmore and Continu are the largest financial contributors to this segment. Revenue comes from operations in France, Germany, the Netherlands, Poland, Spain and Belgium. The figures on the left show the split of our Engineering & Consulting segment's sales by brand and by geographic market.

Our business units in this segment typically provide medium- to highlyskilled job candidates, including engineers, technicians and other white-collar consultants to clients from a diversified range of markets.

68%

of the revenue in this segment comes from our Engineering division

€148m

of the revenue comes from Redmore, one of the largest financial contributors to this segment

Engineering

Vialegis

**Engineering & Consulting** 

by type, % of sales

Consulting

**Engineering & Consulting** 

147.7

Sales in €millions





# **CFO'S REVIEW** continued

Sales recovered progressively during this time and into Q4 to reach a -10% accumulated for 2020 compared to 2019. Total sales for the year have reached €1.6 billion compared to €1.9 billion the previous year.

[NB Clarify EBITDA story. CEO statement says: "an EBITDA% of over 11%".]

Two remarks need to be made at this point:

- Not a single month of 2020 showed negative EBITDA for HoHR.
- Gross Margin % was kept at pre-Covid19 level. This guaranteed that our future was secured. We didn't need to lower our prices to get our sales back.

Our **strong liquidity** position, with the progressive sales recovery along Q2 and Q3, was driving us into Q4 where we took advantage of our position to invest again in the future of House of HR.

# Q4 – BUILDING FOR THE FUTURE

Once we got into Q4, we really accelerated into executing our plans to get prepared for 2021 and beyond.

We were confident about being able to deal with the successive milder lockdowns, and that anticipation would give us a better position for the future. In this hectic period of building for the future we achieved a great deal.

### Restarting our M&A activity

We restarted our **M&A** activity, frozen since March 2020 due to market conditions. Two deals where signed in December 2020. Solyne in the Netherlands and Greenworking in France. With combined sales of €20 million they will help us, via Continu Professionals and Abylsen, acquiring entities, to further implement our strategy of specialization. A third opportunity is also under an exclusivity period for us to complete the acquisition; this will happen early in Q2 2021. This specialty business is active in Germany, a key region of focus for us, and our first move since 2016 in the German market.

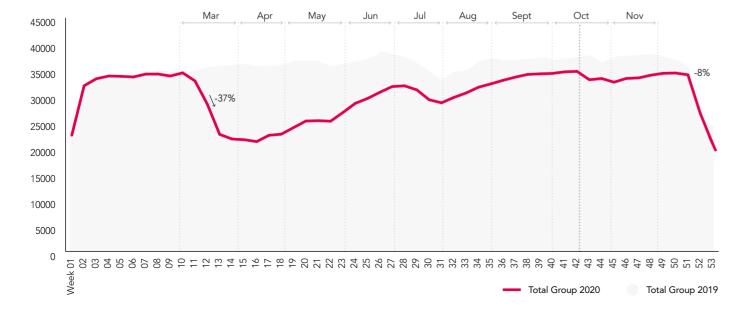
### **Integrating our German entities**

We launched the project to integrate TimePartner and Zaquensis as of May 2021. This combination will help us accelerate specialization and simplify our investment plans in Germany as we will have a single platform to build on. We have formalized this integration with the creation of House of HR Germany. The brand used in the market for the new Group will be 'TimePartner'. The focus of the integration is on growth, not cost synergies. The excellent momentum of sales growth of both companies in Q4 2020 is continuing in early 2021 and will be an excellent base for our expansion ambitions in Germany.

# **Creating House of Invest**

Our newly incorporated entity House of Invest has a major role in our digital strategy. It will hold and drive all our digital developments. We have concentrated all our digital assets from across the Group into House of Invest, creating one platform to meet current needs and invest in new needs as they arise. House of Invest now owns NowJobs, Gighouse, Swop, Opco Connect, CV creator and My CV Softskills, and holds ownerships in Dora, Book'U and Ariad. And we are eager to add more. House of Invest will take on the task to roll out the apps to all our powerhouses and, in some cases, to the open market.

### PaW Weekly people at work





The Continu 25 years' celebration day in 'The Efteling' entertainment park brought our team together to celebrate this amazing milestone. Our party was completed with special guest, famous Dutch singer Gerard Joling.



See more of the evening, please click here.

# Increasing our cash available

In December 2020, we successfully launched a **a €200 million Senior Unsecured Notes** program. Orders were close to four times the offer, so the condition of the subordinated debt topped our expectations and demonstrates the belief of investors in House of HR. Together with our banks, we went to the market and in a record time of 14 days successfully launched this financing. The €200 million obtained will be the basis for our **buy and build strategy** along 2021.

These four key initiatives reflect our ambition to be a leader and a major player in our industry. And we were able to undertake initiatives, at the same time as our powerhouses entities continued to accelerate and grow towards the end of 2020. This is a great example of how we are set up to both excel in the present and build for the future. Our powerhouses continuously improve our market share, while as a Group we are always looking to create stronger foundations and new opportunities for the future.

# LOOKING AHEAD WITH CONFIDENCE

Because of what we have achieved in 2020, we are very confident that 2021 will be a year to get back to a normal life.

We have very solid foundations, built over the past years and on through the extraordinarily challenging and tumultuous 2020.

We aspire to be back again in growth mode: more clients, more PaW, more sales and more colleagues. We will also benefit from the world economic recovery to support that growth. As of today, several million people have already received a vaccine to protect them, and this is at the heart of the solution to the Covid19 pandemic.

We have ambitious targets for 2021: be back to 2019 sales; continue our M&A activity; open new niches in our markets; enter into new specializations such as Nursing and IT; further develop our sustainability policy and expand our apps to more companies, clients and candidates. These are just a few examples of our aims and ambitions. We are working together every day to achieve them.

If we look back, indeed 2020 was impossible to foresee. From a nice beginning to an extremely challenging middle to a positive and promising end – 2020 allowed us to show we are also **Happy Rebels** in the most difficult times!

Thanks to all within House of HR!

Andres Cano Group CFO



INTRODUCTION

Purpose. It is the perfect benchmark to monitor if we live up to the promises we make to all of House of HR's stakeholders.



# **BOARD OF** DIRECTORS



# GOVERNANCE AT A GLANCE

# **KEY ACTIVITIES DURING THE YEAR**

# **February**

Preliminary results for the previous year / New initiatives for the upcoming year / Powerhouse presentation

### May

Q1 results / Activity report of the Remuneration and Nomination Committee / Powerhouse presentation

### October

Q3 results / Activity report of the Audit Committee / Powerhouse presentation

### December

Strategy confirmation /
Budget / Activity report of the
Remuneration and Nomination
Committee / Activity report of
the Audit Committee

### March

Approval of the annual results / Preliminary results February / Activity report of the Audit Committee

# July

Q2 results / Activity report of the Audit Committee

# **BOARD TOPICS**

### Overall strategy of the Groun

- Organic growth strategy
- Operational focus areas
- Approval budget and expected results
- Long term vision

# Operational results and company performance

- Results per powerhouse and group results
- Results and audit committee
- Powerhouse CEO's and CFO's presenting latest results and initiatives

### Merger and Acquisitions (M&A)

- M&A strategy
- Review potential targets

### Innovation & investments

- Digital business initiatives
- Innovation within the Group

# HR policy

- Approval of Group salary and bonus policy
- Appointment/dismissal of members of the Senior Leadership Team
- Management matrix
- Approval internal audit plan

### Risl

- Approval Group risk management matrix
- Approval internal audit plan

### Finance

- Overall financing strategy
- Intercompany financing transfer pricing
- Treasury
- Annual accounts

### Corporate legal matters

- Shareholders' events
- Internal restructuring and incorporations

# Time spent over topics in the board

### Finance

30%

### Strategy

35%

### Governance

30%

### Other

5%

# BOARD AND COMMITTEE MEETINGS AND ATTENDANCE DURING THE YEARD

| Members | Met                | Attendance             |
|---------|--------------------|------------------------|
| 10      | 5                  | 98%                    |
| 7       | 10                 | 7%                     |
| 15      | 7                  | 100%                   |
| 3       | 2                  | 100%                   |
| 3       | 3                  | 100%                   |
| 5       | 3                  | 100%                   |
|         | 10<br>7<br>15<br>3 | 10 5 7 10 15 7 3 2 3 3 |

# GOOD GOVERNANCE AND VALUES OF THE BOARD

The Board aims for sustainable value creation. Focus is on the long term, on responsible behavior at all levels of the company and on the permanent consideration of the legitimate interests of stakeholders. One of the main goals of the Board is to create an open and transparent atmosphere throughout the Group in which open and regular communication is encouraged, while treating each other with respect.

All Board members underwrite and empower the company values being Humanly Resourceful, Creatively Collaborative, Happy Rebels and Courageously Ambitious.

Every Board member has a direct line with the members of the Executive Committee, the Leadership Team Committee (CEO's of the group) and senior management within the Group.

# HOW WE ENGAGE WITH OUR SHAREHOLDERS

Although House of HR has a decentralized group structure with its 8 powerhouses, House of HR has a strong governance model in place.

While keeping a highly entrepreneurial group culture, all decisions with a significant impact on the Group are taken at House of HR level, such as the overall strategy, the financials, investment and all acquisitions.

House of HR values highly transparency towards all its stakeholders and, thus, aims to stay in touch with every of its stakeholders at regular intervals. House of HR and all its powerhouses have proven extremely vigilant and creative during 2020 to find new ways to connect with its stakeholders.

Despite the challenge of Covid19, we engaged at regular intervals with all the stakeholders via video conferences and were able to maintain the interaction between the Board members, the ExCom members, the shareholders and other stakeholders.

During these interactions we discuss the operations and results, and share all relevant information related to the Group and every powerhouse within the Group. We believe in the value of open communication and transparency.

# SKILL BASED COMPOSITION OF THE BOARD

The Board is composed on the bases of following skills and talents

- Governance, strategy and financial expertise, such as strategic thinking, accounting, financial structuring and corporate finance, M&A, compliance and governance;
- Professional skills, in line with House of HR's values such as IT and digital, innovation & entrepreneurship, PR & ambassadorship, procedural thinking and HR (human first)
- Behavioral skills, such as team player, positivity, coaching skills, communication and listening skills, trust, empathy, integrity, flexibility

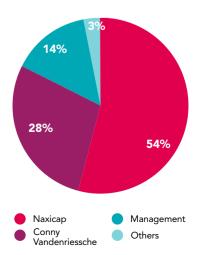
The Board assesses its way of working on regular basis.

The onboarding process of a new Board member is composed of:

- Meeting all the Board members
- Meeting all the Powerhouse CEOs (Senior Leadership Team)
- Meeting the Executive Committee
- An extensive meeting with CEO and CFO to have an in-depth briefing of the Group's operations and financial performance.

### Percentage of shares

Ordinary and tracking shares



# RISK MANAGEMENT

We manage risks rigorously to help us achieve our strategy. We see this as a key part of creating long-term sustainable value. To this end, we aim to define our risk boundaries and steer activities to achieve our long-term targets and safeguard the continuity of House of HR.

# GOVERNANCE AND ENTERPRISE RISK MANAGEMENT PROGRAM

We have a Governance and Enterprise Risk Management Program (GERMP) to ensure strong, credible, effective and sustainable enterprise risk management across the Group.

The GERMP is owned from the top and runs throughout House of HR with strong commitment and active support from Group management. Every CEO approves, actively sponsors and abides by the GERMP. Every powerhouse appoints a risk management correspondent (RMC) who is the key point of contact between the Group Head of Risk & Internal Audit and the powerhouses.

We outsource the execution of the internal audit plan to an external partner. We also work together with an external expert, the Group Insurance Broker, to handle insurance matters.

The diagram opposite provides an overview of our risk framework.

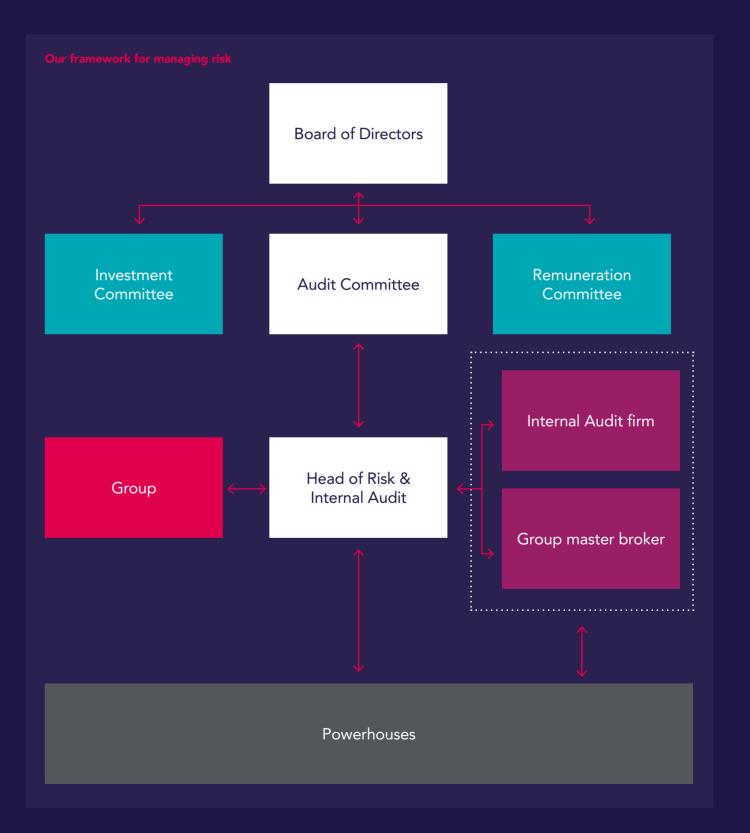
The role of the Board and its subcommittees is explained in more detail in the Governance section on pages [xx]. "At House of HR, we make sure that we've a clear picture of what our key risks are, how severe they could be, and how best to manage and mitigate them – it's our way of excelling in Handling Risks."

# **GERMP PILLARS**

Our GERMP has four key pillars:

- 1. RISK MANAGEMENT
- 2. INTERNAL AUDIT
- 3. AUDIT COMMITTEE
- 4. INSURANCE







# RISK MANAGEMENT continued

# **COMPLIANCE POLICIES**

We have a number of core Group risk policies and standards to ensure we identify, assess, manage and report on our risks.

They include:

- Code of Conduct
- Conflict of interest policy
- Major incident policy
- Whistle blowing policy.

In addition, our powerhouses are responsible for several other policies related to their sector and local legislation. They have implemented additional local policies and procedures on anti-corruption, anti-bribery, anti-discrimination, anti-money laundering, whistle blowing and the environment.

# **RISK MANAGEMENT**

We embed risk management in our overall governance structure. It is designed to enable us to rigorously identify, measure and assess, manage and control, monitor and report on our existing and potential risks.

### **Risk mapping**

As part of this process, we assess and map existing and potential risks across House of HR.

The primary responsibility for identifying and managing risks rests with our powerhouse management teams. They compile a risk register annually, showing the local business risks and opportunities they may be exposed to, together with mitigating controls and action plans to address them. Supported by the House of HR Risk and Internal Audit Department, they create local risk maps reflecting potential and existing risks assessed on three aspects: finance, legal and reputational impact. From this, we compile a Group risk map (see opposite).

### Risk families

To gain an overarching view of Group risks and their impact on House of HR, we set up a risk model introducing the maximum risk severity metric – the combined risk impact times the probability that the risk happens. In other words, how likely is it that a risk will happen, and if it does, how severe will it be on House of HR.

The risks for each powerhouse are grouped by risk family. The maximum risk severity metric per risk family is selected and then weighted based on the powerhouse turnover. We can then obtain an overall House of HR risk severity metric.

The diagram on the opposite page is an overview of the risk families – the bigger the area, the more severe the risk.

# **INTERNAL AUDIT**

The Internal Audit Charter is set up in accordance with the Standards of the Institute of Internal Audit. The primary role of Internal Audit is to help the Board and Executive Management to protect the assets, reputation and sustainability of the Group. Internal Audit provides independent and objective assurance as to whether the quality and operational effectiveness of the Group's framework of risk management, control and governance processes, as designed and represented by management, is adequate and contributes to the protection of the interests and reputation of the Group.

# **AUDIT COMMITTEE**

The Audit Committee Charter is inspired by the rules applicable to listed companies in Europe and especially in Belgium, by the model of the Institute of Internal Audit and by the best practices shown by listed companies.

### Group risk map, % of total number of risks

|            | Very high | 0        | 0   | 0      | 0    | 0         |
|------------|-----------|----------|-----|--------|------|-----------|
|            | High      | 0        | 2   | 4      | 5    | 0         |
| Likelihood | Medium    | 0        | 6   | 15     | 5    | 0         |
|            | Low       | 2        | 18  | 19     | 6    | 0         |
|            | Very low  | 4        | 5   | 5      | 3    | 0         |
|            |           | Very low | Low | Medium | High | Very high |

Combined impact

### **Risk families**

The bigger the area, the more severe the risk.



The role and responsibility of the Audit Committee is to assist the Board of Directors in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control and risk management, the audit process, and the Company's process for monitoring compliance with laws and regulations. More detail can be found in the Governance section on pages 70.

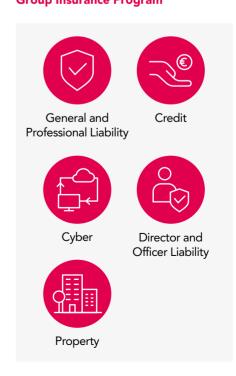
# **INSURANCE**

The scope of the Group Insurance Program and the subsequent completion of the plan of actions should provide reasonable assurance to management and the Board of Directors as to whether the design and operation of the Group's framework of risk management, control and governance processes, as designed and represented by management, is adequate.

The Group's risk management and insurance strategy is to create a program that provides adequate, fit-for-purpose coverage against the Group's strategic objectives at optimized cost and service. A Group Insurance Broker helps us achieve our strategy.

The Group's current insurance program includes centrally negotiated groupwide covers:

# Group Insurance Program



In addition to the groupwide cover, powerhouses take out a number of standalone policies covering most operational and local risks.

# **RISK MANAGEMENT** continued

House of HR Our 2020 House Report

| RISK FAMILY   | IMPACT   | BUSINESS AREAS   | MITIGATION  | PROGRESS   |  |
|---|--|--|---|--|--|
| COMPLIANCE RISKS  Issues related to regulatory and legal matters  | Operating in an increasingly complex environment as many of our activities and services are subject to legal and regulatory influences. New laws, changes to existing regulations and increased regulatory scrutiny could affect how we operate. | <ul> <li>Labour law</li> <li>General Data Protection<br/>Regulation (GDPR)</li> <li>Tax</li> </ul> | Our powerhouses put into place appropriate procedures and controls designed to ensure compliance with all relevant legislation (GDPR, labour law, and Health & Safety). They also provide regular training for their employees about changes in rules and regulations on the different topics. Memberships to industry organizations such as Federgon, ABV, BAC and WEC help achieve these goods. | Improved awareness and sharing of good practice among our powerhouses help to set out our ethical culture across the organization and assist employees to understand their role in ensuring compliance. Furthermore, WEC membership started in 2020.   |  |
| PROCESS RISKS Issues about procedures, operations and tools   | Operational risk of loss or unintended gain from inadequate or failed processes, systems and external events, can arise through business transformation and introducing new technologies.  | Performance management     Policies and procedures   | Update our processes and services with the latest industry and sector practices which give us a better proposition in the market to help differentiate ourselves from the competition, e.g. Robotic Process Automation (RPA).   | Constant improvement throughout the whole organization by continuously reinventing ourselves, investing heavily and making commitments in new technologies or approaches to our markets.   |  |
| GOVERNANCE RISKS Issues related to organization and strategy  | A failure to maintain high standards of corporate governance may adversely impact the Group and our customers, our candidates and our happy rebels, through poor decision making and a lack of oversight of our key risks.                       | Corporate values and principles     Risk and control   | Maintain appropriate governance and oversight through Group policies and procedure, e.g. code of conduct. In addition, risk management and control requirements are set out in the GERMP.   | Formalization of Internal control environment within all powerhouses under the supervision of the Group Risk department.   |  |
| IT RISKS Issues related to data, systems and security   | IT risks are abundant and increasing. The risks of cyber-attacks, phishing, data fraud or theft, privacy and data protection could lead to serious operational disruption, reputational damage and legal penalties.                              | IT governance Information and data security Cyber security   | Implementation of a global information security strategy, and strong visibility on all components of the IT environment through the deployment of a Security Information and Event Management solution (SIEM) and a Managed Detect and Respond (MDR) Platform.  | Stronger security posture at Group level by further fine tuning our detection capabilities, aligning our defense strategy with the MITRE ATT&CK framework, and adding additional structural resilience capabilities to the companies' platforms, enable us to guarantee information security, data protection and compliance for all our core systems. |  |
| CONTRACTING RISKS  Issues from contractual agreements with stakeholders   | Accepting inappropriately high contractual liability while not having a robust delivery process could result in a stakeholder making a claim that would materially affect our results.   | Authorization levels     Contract review management  | We encourage the use of standard contracts. Non-standard contracts are reviewed by the local legal department, with the support of the Group's legal department or the master broker if required. Liability insurance is arranged at Group level.   | Increase awareness of client contract creation in sales departments. Improve visibility and control by optimizing the contract liability arrangements.   |  |
| PEOPLE RISKS Issues related to sourcing, managing and retaining of the workforce  People are our most importa and talent is hard to come by competitive market. If we car attract, develop, and retain the people, we could fail in realization objectives. |  | <ul><li>Talent management</li><li>Employee engagement</li><li>Health &amp; Safety</li></ul>        | Optimizing talent management by taking steps to effectively manage our ability to attract, develop and retain employees. In addition, our employee share option plans help to align employees' interests with the organization's long-term growth.  | Facilitation of talent mobility between departments, as well as between powerhouses in the different countries.  |  |

# **EMERGING RISKS** - NAVIGATING THE PANDEMIC

In 2020, the largest health and economic crisis in recent history forced companies across sectors into extraordinary measures to protect their people and maintain operations as much as possible. Throughout this extraordinarily challenging time, we have kept the health and safety of our employees as the primary consideration of our Covid19 response.

We implemented all required health measures to protect our people and introduced homeworking whenever possible throughout the Group. The sickness rate and Covid19 infections of internal employees stabilized throughout the year and remained low.

Our decisions and actions during the pandemic are based on protecting our people and ensuring our business remains strong. The Group and powerhouse management introduced periodic status meetings, increased communication and reporting on Covid19 topics.

Through 2020, we demonstrated strong resilience – closely monitoring trade credit and group liquidity risk and cutting operating costs as required. We remain committed to reacting quickly to mitigate the impacts of Covid19 and other risks and to stay prepared as the pandemic evolves through 2021.

# 79

# INDUSTRY ORGANIZATION MEMBERSHIPS

In order to stay in touch with our peer organizations, partners and other stakeholders in the HR industry, House of HR and its powerhouses are member of several local, national and international organizations. SIA (Staffing Industry Analyst) has placed House of HR on the global and European list of the largest staffing firms.



The World Employment Confederation-Europe is the voice of the recruitment and employment industry at European level. It brings together 30 national federations and six corporations covering a wide range of HR services, including agency work, direct recruitment, career management, Recruitment Process Outsourcing (RPO) and Managed Service Provision (MSP). WEC-Europe is part of the World Employment Confederation.



Staffing Industry Analysts (SIA) is the global advisor on staffing and workforce solutions.

Local memberships Belgium:



Germany:





The Netherlands:







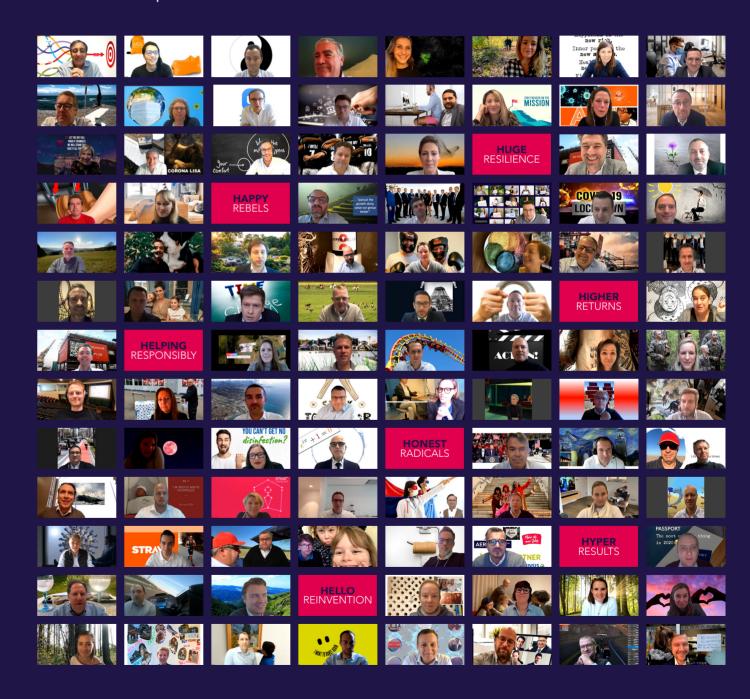
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Photography by xxxxx

# A SKY FULL OF STARS

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